

## **CCTV Policy**

**Bowden House nursery uses CCTV camera recording equipment for the protection of its staff and users. Images are only recorded in the Staff room and front access area covering the main door. No images are recorded in any other area of the setting. The images are stored on a hard drive which is password protected so no unauthorised access can occur. Only Mrs J M Fairbrother has access to view these images. The monitor is password protected. Signage noting use of CCTV equipment is posted in public areas.**