

## **Nappy Changing Protocol**

There are two designated nappy changing areas within the setting and these are the only places that children's nappies should be changed. Change area one is situated in the First Steps room and area two is in the children bathroom.

Staff who carry out intimate care routines must have a fully enhanced DBS check.

When changing nappies:

- Ensure the correct PPE is worn at all times. Gloves and apron.
- Ensure that all the equipment required such as wipes, nappies cream is easily at hand.
- The child must be either laid on the change station or the mat can be placed on the floor for heavier children.
- Use the child's own wipes and cream supplied to clean the child.
- Use the child's own nappy supplied however if they have run out use one from the nursery supply and log this down.
- Fully dress the child and ensure vest poppers etc are carefully done up. Then carefully lift the child down from the change station.
- All waste to be put in a nappy bag and placed in the nappy bin.
- Any soiled clothing to be double bagged in a nappy bag and immediately placed in the child's nursery bag.
- Clean down the change station and mat using Mediguard solution to ensure all bacteria and virus's are killed. Dispose of cleaning roll in the nappy bin.
- Apron and gloves to go in nappy bin. Nappy bin to be emptied on a regular basis and placed in a black bin bag in outside waste bin.
- Nappy Bin to be sanitise at the end of the day.